

## PARENTAL RESPONSIBILITIES COVID-19 SCHOOL RESPONSE PLAN

In order for our school response plan to be successful in mitigating the risk of infection from COVID-19 the school relies heavily on the support of our parent body.

In order to reduce student stress we ask your help with the following -

- Check your student's timetable the night before to ensure that he/she has the correct books in their bag.
- Check to make sure your student has a mask(s) for the day prior to leaving the house.
- Check to make sure your student has an adequate supply of pens and paper as he/she will not be permitted to share belongings.
- Has your student got their lunch, if bringing a packed lunch has he/she got a personalised bottle of water/drink.

### **Students who are ill and displaying COVID-19 symptoms during school day**

- If a student displays any of the symptoms of COVID-19 as per HSE guidelines they **must** remain at home until medical advice has been sought.
- If a student displays any of the symptoms of COVID-19 during schooltime you will be contacted immediately.
- If a student is unwell and needs to go home, he/she must go to the Principal/Deputy Principal.
- A member of staff will contact the student's Parent/Guardian and arrange for the student to be collected.
- **Students must not contact home themselves, this must be done by a staff member.**
- Your student must be collected from school within one hour.
- Please ensure that the school has your up-to-date mobile number and email address on file.

**Students who have been ill or have been sent home from school due to Covid 19 symptoms will not be permitted to return to school unless the student health declaration form has been completed.**

### **Students who are ill (non - Covid 19 related)**

- If a student is very unwell and needs to go home, he/she must go to his/her Tutor/Year Head/Deputy/Principal who will then refer him/her to the school office.
- A member of staff will contact the student's Parent/Guardian and arrange for the student to be collected.
- If your student is unwell during the school day, he/she may wait in the front foyer - seated area and must be picked up promptly.
- The student must sign out in the "Sign Out Book" in the office before leaving the premises.
- **Students must not contact home themselves, this must be done by a staff member.**

### **Parental Visits to the School:**

- Meetings with members of staff should be by prior arrangement only.
- You will be required to complete a health declaration form prior to your meeting.
- Parents are asked to attend at the appointed time and not arrive early.
- Hand hygiene should be carried out on arrival.
- A 2m social distance should be adhered to during meetings.
- Parents attending a meeting must wear a face mask.
- Outside of meetings, we would request that parents **strictly** limit their visits to the school to emergency purposes only. Items dropped in for students should be left on the shelf inside the front door in a sealed bag indicating the student's full name and class.